

AWISHKAR SINGH

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SUMMARY

Dedicated Executive- F&A with 2+ years of experience working towards my MBA, looking for a challenging position. Experienced in financial reporting & statement, GST returns, Income Tax, AS and bookkeeping. Strong analytical and problem-solving skills, proficient in using SAP FICO, Tally ERP and Excel. Dedicated to providing customized financial solutions that drive business growth and establish long-term employer relationships.

PROFESSIONAL EXPERIENCE

Swastik Engineering Construction | Executive-Finance and Accounts

July 2023 – Present

(Contract role in **Shree Raipur Cement Ltd.** Baloda Bazar C.G)

- Handle accounting transactions: accounts payable, receivable, and general ledger.
- Complete month-end and year-end closings accurately and on time.
- Post commissions, expenses, accruals, and pre-payments.
- Maintain accurate financial records & Invoice Processing & P2P.

COURSES & CERTIFICATIONS

SAP FICO

Tally ERP

Advance Excel

Advance PowerPoint

SKILLS

I.T. skills: Strong skills in Excel (built Financial Models, at ease with Pivot, X-Lookup advanced formulas and Power Query), PowerPoint, Word and Outlook.

Tech. skills: Proficient in SAP FICO & Tally ERP, Skilled in creating Power BI dashboards for insightful financial visualization, Adept at building financial models in Excel for forecasting and budgeting, experienced in generating accurate and timely financial reports compliant with GST regulations.

Soft. skills: Leadership, Teamwork, Communication, Problem-solving, Analytical Skills, Organization.

EDUCATION

Master in Business Administration in Finance

May 2025 - April 2027

Mewar University | Chittorgarh Rajasthan

Bachelor of Commerce

July 2020 - May 2023

Deen Dayal Upadhyay University | Gorakhpur U.P

ADDITIONAL INFORMATION

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- **Languages:** English and Hindi.
 - **Address:** Sumahi Sant Patti, Searahi, Kushinagar, Uttar Pradesh - 274406
 - **Nationality:** Indian
 - **Hobbies:** Rock Climbing, Travel, Photography, Cooking.